Records Management Advice

Issued: July 2021



Transferring Archival Records: How to Contact the Archives Branch in Your Region

Purpose: Provide guidance to state and local government agencies on how to contact the appropriate Archives branch for help with appraisal and transfer of archival records.

PUGET SOUND BRANCH

Counties, Cities, Special Purpose Districts, Higher Ed, & Commodity Commissions

(425) 564-3940

PSBranchArchives@sos.wa.gov

NORTHWEST BRANCH

Counties, Cities, Special Purpose Districts, Higher Ed, & Commodity Commissions (360) 650-3125

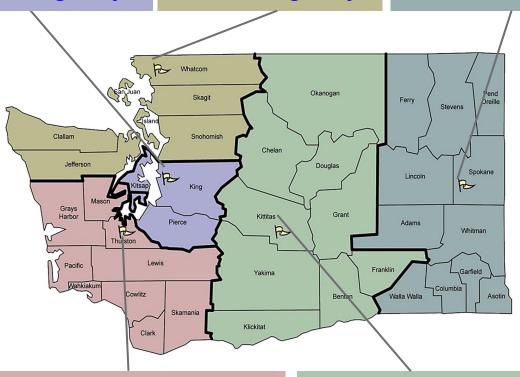
NWBranchArchives@sos.wa.gov

EASTERN BRANCH

Counties, Cities, Special Purpose Districts, Higher Ed, & Commodity Commissions

(509) 235-7500 Ext.100

EABranchArchives@sos.wa.gov



STATE & SOUTHWEST BRANCH

State Agencies, Counties, Cities, Special Purpose Districts, Higher Ed, & Commodity Commissions (360) 586-1492

archives@sos.wa.gov

CENTRAL BRANCH

Counties, Cities, Special Purpose Districts, Higher Ed, & Commodity Commissions

(509) 963-2136

CEBranchArchives@sos.wa.gov

Additional advice regarding the management of public records is available from Washington State Archives:

www.sos.wa.gov/archives recordsmanagement@sos.wa.gov