

Agency / Office	Description of Records	Disposition Authority Number (DAN)	Cut-off	In Office Retention	Records Center Retention	Total minimum Retention	Designation
Apple Commission, Washington State - Office# 100	Advertising Agency Billings Documentation of all advertising and production expenses billed to WSAC and paid by check.	84-04-33656 Rev.0	Fiscal Year	24 Months	48 Months	6 Years	Non-Archival OPR
Apple Commission, Washington State - Office# 100	Estimates of Revenue and Spending Monthly projections of income from advertising assessments and operating expenses.	84-04-33655 Rev.0	Fiscal Year	24 Months	48 Months	6 Years	Non-Archival OFM
Apple Commission, Washington State - Office# 100	General Documentation Minutes of meeting, agendas, etc.	92-02-49908 Rev.0	Fiscal Year	900 Months	0 Months	75 Years	Archival OPR
Apple Commission, Washington State - Office# 100	Historical Data Miscellaneous data relating to founding of WSAC and early activities.	84-04-33659 Rev.0	Not noted	900 Months	0 Months	75 Years	Archival OFM
Apple Commission, Washington State - Office# 100	Journal Voucher Records of receipts and disbursements by check.	84-04-33657 Rev.0	Fiscal Year	24 Months	48 Months	6 Years	Non-Archival OPR
Apple Commission, Washington State - Office# 100	Legal and Election Data Documentation of agency election procedures, referenda among apple growers and other legal matters.	84-04-33660 Rev.0	Fiscal Year	900 Months	0 Months	75 Years	Non-Archival OPR
Apple Commission, Washington State - Office# 100	Monthly and Annual Statements Agency operating statements and balance sheets.	84-04-33654 Rev.0	Fiscal Year	24 Months	48 Months	6 Years	Non-Archival OPR
Apple Commission, Washington State - Office# 100	State Audit Reports Reports of examination of agency records	84-04-33658 Rev.0	Two Years	900 Months	0 Months	75 Years	Non-Archival OPR