

Services to Libraries Report

March to May 2017

What is the value of the LSTA Five-Year Plan for 2018–2022, besides being a requirement of the Museum and Library Services Act and its subpart LSTA?



Federal legislation requires a state to have an approved LSTA Five-Year Plan in order to receive federal funding. The Plan identifies a state's library opportunities and needs. It sets forth the activities which will be implemented to meet the identified opportunities and needs which are supported with federal funds made available under the Library Services and Technology Act ("LSTA")

In other words, the LSTA Five-Year Plan document provides the blueprint for the services the Washington State Library provides to all libraries as we move forward. The new LSTA Five-Year Plan will guide us from federal fiscal years 2018 through 2022, i.e., October 1, 2017 through September 30, 2023.

The Plan and its activities must advance the eight national priorities. As you read through the goals, strategies, and projects, think about the needs and opportunities encountered by the Washington library community. Does this Plan provide the right balance to address the library community's needs and opportunities? Do the goals and projects align with the eight national priorities? Be prepared to tell us what you think when we meet in person at the May Library Council meeting.

Summary of Activities

March to May 2017

2016 Grant Cycles, including Digital Literacy and Washington Rural Heritage Grant Cycles Activity

Jeff Martin
Maura Walsh
Elizabeth Iaukea
Evan Robb

Update on 2016 grant cycles:

Our 2016 LSTA grantees have filed their 3rd quarter reports.

2017 grant cycles:

Washington Rural Heritage and Metadata Cleanup (formerly Metadata Enhancement and Remediation) grants. Both [grant applications](#) are due 5/31/17.

Refreshing School Libraries received 702 applications. We plan to make 110 awards to schools statewide. Each award will allow reimbursement for up to \$2,000 in nonfiction books for their collections.

We are moving forward in formulating a plan for continued digital literacy efforts with WSL leading a more coordinated, statewide effort, with community partnerships involving public, school, college, and university libraries as well as community organizations. We see digital literacy as a keystone of libraries' impact in workforce development and are thus eager to bring a renewed focus and support to this area.

Ask WA

Nono Burling

Burling continued to work with member libraries on service improvements and trouble shooting. She created a Question Point survey to collect data about how librarians handle citation questions.

Burling's other Ask WA activities included meeting with Cindy Aden and Karri Sites from Question Point and hosting the Collaborative Virtual Reference group, people around North America who coordinate virtual reference cooperatives. There are members from Maryland, Minnesota, New York, Florida, Michigan, Ontario, and British Columbia who regularly attend the meetings. It is a way to share information and stay on top of industry trends.

Digitization, collection, management & administration, website design

Evan Robb
Nikki Chiampa

We went live with two entirely new digital collections:

- The Palouse Heritage Collection from the Neill Public Library, Pullman, Washington:
<http://www.washingtonruralheritage.org/cdm/landingpage/collection/neill>
- Klickitat County Heritage from the Goldendale Public Library and the Presby Museum, Klickitat County Historical Society:
<http://www.washingtonruralheritage.org/cdm/landingpage/collection/klickitat>

<p>Digitization, collection, management & administration, website design (cont'd)</p>	<p>Nikki Chiampa focused metadata cleanup and rights enhancement on WRH digital collections; image optimization for a new collection from the Prosser Agricultural Research Station (WSU Extension); updated website/landing pages for collections; and worked on a migration project for the WRH training and documentation wiki.</p>
<p>E-rate Consulting Gary Bortel</p>	<p>The E-rate application filing window closed May 11, 2016. WSL will continue to answer any questions that may arise from participating libraries.</p>
<p>Institutional Libraries Laura Sherbo</p>	<p>All ILS branches participated in Poetry Month in April, including visits from the Washington State Poet Laureate and other local poets. Poetry is being collected for publication.</p> <p>All ILS branches participated in Library Snapshot Day and collected “Why I Love My Library” statements from library patrons.</p> <p>IL Staff participated in reentry activities, including attending meetings with other organizations and institution reentry fairs. ILS was represented at the Corrections Education Conference in Wenatchee demonstrating the new ILS reentry website.</p> <p>ILS staff continued to provide ILS Reads programming at many facilities. Chris Murray, author of “Unusual Punishment: Inside the Walla Walla Prison, 1970-1985” made presentations at the Washington State Reformatory and the Twin Rivers Corrections Center.</p>
<p>Koha ILS Proof of Concept Project Gary Bortel</p>	<p>An instance of Koha ILS has been added for Hesseltine Public Library, bringing the number of libraries hosted by WSL to seven. Efforts are underway to find a commercial hosting vendor to assume support of all seven libraries. Site visits made to three of the participating libraries in Lincoln County.</p>
<p>LSTA Five-Year Evaluation 2013 – 2017, Plan 2018 – 2022 Jeff Martin</p>	<p>Worked closely with UW iSchool faculty and researchers to finish the LSTA Five-Year Evaluation. Answered questions, provided additional information, and analyzed data. In collaboration with Cindy Aden and the WSL staff, working on goals, strategies and action items, developed a draft of the LSTA Five-Year Plan for review by the Library Council of Washington.</p>

<p>Metadata Enhancement and Remediation (MER) Project</p> <p>Evan Robb</p>	<p>Worked with Anneliese Dehner, WSL’s Metadata Consultant to develop analyses, recommendations, and related support documentation for the digital collections of three Metadata Enhancement and Remediation project partners (Seattle Public Library; Spokane Public Library; Tacoma Public Library).</p> <ul style="list-style-type: none"> • Spokane Public Library: Metadata Consultant created an analysis (i.e., to identify data issues/errors) and a detailed data dictionary for the Spokane Public Library’s Northwest Postcard Collection. The Special Collections Librarian at SPL has already begun updating metadata per those recommendations. • Tacoma Public Library: Metadata Consultant also created a metadata analysis and data dictionary for TPL’s postcard collection. • Seattle Public Library: Metadata Consultant created a metadata analysis and data dictionary for SPL’s Seattle Historical Photograph Collection.
<p>Microsoft Imagine Academy</p> <p>Elizabeth Iaukea</p>	<p>Fulfilling grant equipment requests to support coding programming and Microsoft certification. We awarded 8 applications received before the end of 2016, and in April awarded another 12 awards for a total of \$45,340, 78 laptops, 122 tablets, and 7 routers.</p> <p>Microsoft’s plans to revise their digital literacy offering have been revised; they have courses currently available for download and use offline, with the exception of the culminating assessment. We’ve asked for information on when this will be available offline because we hope to use these tools with our prison library patrons.</p> <p>We are working with staff from Dept. of Corrections, the State Board for Community and Technical Colleges, and University of Washington Tacoma Criminal Justice faculty to explore a research-based project around digital literacy, hopefully utilizing Microsoft’s digital literacy when it’s hot off the press.</p> <p>Joined by WTTBL staff, we are working with Microsoft on ensuring their online learning suite and eventually their online courses are accessible, beginning with the courses supporting Microsoft Office. We hope to be able to offer MOS certification to the sight impaired community at WTBBL and possibly several other locations around the state.</p> <p>WSL staff continue to work with public libraries and Colleges to increase the number of certification locations, and to bring MOS and MTA certification into College classrooms. Before the end of May we hope to add Tacoma Community College, Spokane College, and North Seattle College and Pierce College – Steilacoom, and support the Ellensburg Public Library to host their first MOS/MTA test fest for Central Washington University and the central Washington community on May 25.</p> <p>In early April WSL received a donation of print copies of the Microsoft Official Academic Curriculum (MOAC) which were promptly re-donated to Tacoma Community College to be used to teach Office at the Washington Women’s Correctional Center, and the Stafford Creek Correctional Centers, with the goal to provide offline certification to inmates in these facilities in June.</p>

**Off the Page:
Downloadable
Audiobooks and
eBooks for
Washington
Libraries**

Will Stuiivenga

Compiled historical data (2008 – present) on growth of WA Anytime Library collection, expenditures, and usage; spreadsheet and detailed explanatory notes are available upon request. Example: cost per circ over the entire history of the organization is about \$0.71.

Finalized negotiations and executed contract with Semiahmoo Resort, Blaine, WA, as location for Washington Digital Library Consortium (WDLC) User Group Meeting scheduled for September 26-28, 2017. Began organizing agenda, recruiting speakers, panelists, etc.

Coordinated annual renewal for Recorded Books OneClickdigital subscriptions (April 1 start date for most participating libraries)

Coordinating \$50K in variance spending on new content for the Washington Anytime Library (OverDrive)

Site visits

- Newport Public Library (Pend Oreille County Library District)
- Colville Public Library, Chewelah Public Library, Loon Lake Library (Libraries of Stevens County)
- Neill Public Library (Pullman)
- Dayton Memorial Library (Columbia County Rural Library District)
- Walla Walla County Rural Library District
- Walla Walla Public Library

**Professional
development
and outreach**

Nono Burling
Diane Hutchins
Elizabeth Iaukea
Joe Olayvar
Carolyn Petersen
Evan Robb
Will Stuiivenga
WTBBL staff

Meetings

- Burling with Linda Johns from SPL to begin the process of deciding how we could work together to develop programs to promote literacy and WA authors and build a strong Center for the Book in Washington State.
- Robb joined the Digital Public Library of America's RightsStatements Implementation discussion group for practitioners working on approaches to assigning standardized copyright statements to digital collections.
- Walsh went to the IMLS convening in St Louis for State Program coordination.
- Petersen had an informational meeting with Isaac Huffman, Mount Vernon's new director.
- Martin participated in the LOEL Workshop 2017, titled "Opening the Framework", a workshop on connecting open pedagogy and the information literacy framework. Organized by Tacoma Community College as part of the Librarians as Open education Leaders project.
- Stuiivenga attended several streaming online sessions from the Charlotte Initiative Open Conference.

<p>Professional development and outreach (cont'd)</p>	<p>Publications</p> <ul style="list-style-type: none"> • We have launched a new publication to replace our clippings service, WSL Presents • Burling wrote an article for the upcoming edition of ALKI about Library Snapshot week. <p>Services</p> <ul style="list-style-type: none"> • Burling worked with Will Saunders to promote privacy training to libraries statewide. • Petersen provided orientation for City of Sedro Woolley's advisory board. She also touched base with Jeanne Williams to learn about new outreach efforts and progress on collaboration with the City of Sedro Woolley library. • Lindberg performed comprehensive update to the Public Library Policies resource page. This involves systematically scouring Washington state public library websites for additional online resources to add to the policies page, checking existing links for currency and making necessary updates. Total number of linked resources is now over 1700. • Martin and Samantha Becker, talked about activities at the Washington State Library in the context of attendee perceptions of library needs and opportunities at Learn Local! Seattle. The session was more informational than a discussion of needs, as many attendees knew only some of what WSL does.
<p>Professional Development Grants</p> <p>Maura Walsh</p>	<p>We have awarded six additional Professional Development (PD) grants this quarter, including our first for specialized trustee training.</p> <p>These sub-recipients will participate in in-house training at their libraries or attend specialized training or conferences. We plan to make part of their reports available so other libraries can benefit from the sub-recipient's experience. We continue working to publicize these grants so that more libraries will take advantage of them.</p>
<p>Rural Libraries</p> <p>Carolyn Petersen Evan Robb</p>	<p>Promotion of Stimulating Summers Day camp:</p> <ul style="list-style-type: none"> • Received a Feed your brain grant from School's out Washington that will enable the Day Camp project to support the librarian portion of the Day Camp. • Received an equipment grant to buy essential equipment for the Summer Food program, part of the library programming. <p>We plan to send three scholarship winners to the ARSL conference in St. George, Utah, in early September. Applications are due 6/9/17.</p>

<p>Social Media and Library 21 Initiative</p> <p>Nono Burling Will Stuivenga et al.</p>	<p>Convened meeting for Sec. of State’s Social Media team</p> <p>Facebook: 110 posts with a reach of 59,775 people (not all unique users)</p> <p>Twitter: 345 tweets with 104,043 impressions. Average engagement rate 1.5</p> <p>Tumblr- Library Snapshot Week 2017: worked with WLA to promote Library Snapshot week. Then collected pictures from around the state, public, academic, school and special libraries and collected them into a Tumblr. Many of these images were later turned into a video called “This is what a library looks like”</p> <p>WSL Updates</p> <p>Compiled and distributed weekly digest. Analyzed current active subscriptions to WSL Updates e-mail list; 1028 active subscribers from 283 unique domains</p> <p>These statistics do not include WTBBL social media</p>
<p>Statewide Database Licensing (SDL)</p> <p>Will Stuivenga</p>	<p>Attended WPLC (Washington Public Libraries Cooperate!) meeting at Pierce County Service Center and facilitated meeting between Samantha Becker and library attendees discussing issues around the use of databases in public libraries, possible outcomes, relating to the LSTA 5-year evaluation and plans.</p> <p>Discussed enhancing organization and collection of usage statistics with ProQuest staff.</p> <p>Provided letter of reference to ProQuest for their use in responding to other statewide procurement processes. Also filled out a customer reference form requested for a specific proposal for another state.</p>
<p>Training</p> <p>Nono Burling</p>	<p>Completion of UX training – WSL hosted four sessions for 95 participants at Burlington Public, Lacey TRL Library, Spokane County, and CWU Brooks Library.</p> <p>Two First Tuesday webinars: Raising your library’s community profile (11 attendees), Lincoln Center Local (10 attendees)</p>
<p>Tribal Librarians</p> <p>Carolyn Petersen</p>	<p>Petersen had site visits at seven Puget Sound tribes: the Swinomish, the Skokomish, the Jamestown S’Klallam, the Lower Elwha, the Sauk Suiattle, the Upper Skagit and the Nooksack.</p> <p>We hosted an online tribal webinar featuring Sandra Toro, IMLS tribal lead and Linda Conroy, last year’s Collaborative Summer Library Program (CSLP) scholarship winner. Sandra highlighted information about the basic tribal and enhancement grants from IMLS. Linda discussed tips and tricks for successful summer programming for youth.</p>

<p>WaRP (Washington ReadyWeb Project)</p> <p>Evelyn Lindberg</p>	<p>Training/Consulting Site Visit Kalama Public Library on 03/22/17</p>
<p>Washington State Data Coordinator (Statistics and Surveys)</p> <p>Evelyn Lindberg</p>	<p>Ongoing coordination of the Public Library Survey collection (FY 2016 Statistics and 2017 Salary data)</p>
<p>Washington Digital Newspapers (WDN)</p> <p>Shawn Schollmeyer</p>	<p>Newspaper digitization projects have been so popular we are upgrading our software to the docWorks Pro edition which will allow us to bring back our volunteer program and process up to 50,000 pages per year or more. Volunteers are an important part of this program to assist with merging our historic online newspapers into a full-text searchable online program. Volunteers are also some of our best promoters of the newspaper programs as many are historians and genealogists who share what they find in the newspapers with their friends and family.</p> <p>Projects are underway for the Anacortes American, Eatonville Dispatch (over 40,000 pages!), Seattle Dat Moi (1975-1986, Vietnamese/English) and we will be finalizing the contracts to digitize the Northwest Progress with the Seattle Archdiocese this month. The Hellenic Review, a Greek American Newspaper published in Seattle during the 1920s-mid 1930s, has been sent to the webmaster and we will send out a news announcement and blog post as soon as it's up online.</p> <p>The Eatonville Dispatch is nearing completion. More than 20 bound volumes and archival boxes were returned to the Eatonville Public Library and their local historic society in March and only about five boxes are left to process representing the years 1916-2010 when finished.</p> <p>Newspaper preservation outreach</p> <p>Activities: We get many calls from across the state and provide information on preservation and digitization projects to museums, libraries and historical organizations such as our work with the communities of Blaine, Harrington and Cashmere. We also consult with newspaper publishers who must grant permissions for digitizing and hosting projects on our website.</p> <p>Due to our outreach with the Washington Newspaper Publishers' Association, we are working with the Executive Director to receive a generous donation of their historic materials, photos, newsletters and manuscripts, dating back through the 1960s and be picking up about 10 boxes of materials this month. We use many resources to provide</p>

historic essays with each new newspaper title. We are excited to be able to enhance our newspaper history collection for our research and to highlight the collection for future research by Washington residents.

Washington Talking Book and Braille Library (WTBBL)

Danielle Miller

The National Library Service for the Blind and Physically Handicapped (NLS), part of the Library of Congress, has named the Washington Talking Book and Braille Library (WTBBL) of Seattle as the Network Library of the Year for 2016.



WTBBL provides comprehensive library service to Washington residents who are blind, visually impaired, deaf-blind, physically disabled (can't hold a book or turn a page), or reading disabled. Schools, hospitals, care facilities, and libraries may have organizational accounts to directly serve their students or residents. Materials available include audio books on digital cartridge and all the playback equipment and accessories for reading, braille books, large print, print-braille, and audio and web-braille books available for download, and for app on iOS, Android, and Kindle platforms.

WTBBL also has an extensive youth services program including summer reading, pen pals, early literacy, multisensory storytimes, and more. WTBBL service are free, including books by mail, utilizing the USPS postal designation of Free Matter for the Blind.

Mission: The Washington Talking Book & Braille Library builds community and provides equal access to information and reading materials for Washington residents unable to read standard print.

Vision: That all may read...

Recent highlights, March 1 – May 16, 2017:

- New borrowers: 351
- Books circulated: 59,205
- Books downloaded: 11,078
- Outreach events/information tables: 19

Experience Art 2017: Multisensory youth art exhibition featuring 31 entries, including original piano and poetry, from 25 WTBBL youth patrons.



<p>Workforce Development</p> <p>Elizabeth Laukea</p>	<p>Washington's plan for workforce development, Talent and Prosperity for All: The Strategic Plan for Unlocking Washington's Workforce Potential has 6 committees working on implementing the plan. Laukea is serving as an active member on the Barrier and Accessibility Solutions Committee and the Professional Development committee. She continues to represent libraries' interests at the state level, and support activities toward the inclusion of libraries in local workforce development partnerships.</p> <p>In this quarter, the LibrariesWork group (State Libraries supporting workforce development) met again virtually to share best practices and project progress, and submitted a proposal to present at PLA's 2018 conference, with Elizabeth Laukea as one of the panelists.</p>
<p>Youth Services/Teacher Librarians</p> <p>Carolyn Petersen</p>	<p>WSL sponsored teacher librarian trainings: 11 trainings since March 1st with a cumulative attendance of 185</p> <ul style="list-style-type: none"> March 2nd in Seattle – 21 attendees March 11th in Medical Lake – 9 attendees March 11th in Tacoma – 28 attendees March 11th in Vancouver – 20 attendees March 25th in Seattle – 21 attendees March 28th & 29th (half days) in Spokane – 12 attendees April 12th in Bremerton – 19 attendees April 22nd in Bainbridge – 14 attendees April 29th in Longview – 9 attendees April 29th in Olympia – 22 attendees May 6th in Vancouver – 10 attendees <p>Petersen helped the Reardan Elementary and Reardan intermediate/High School libraries weed their collections preparatory to the remodeling of the school.</p>