

## RENEW Washington: Camas

Resources at the Camas Library to help you find a job from the Washington State Library funded by the Bill and Melinda Gates Foundation and the Institute of Museum and Library Services.

### Job Interviews

Preparing for a job interview requires practice in answering typical interview questions so your answers are confident and knowledgeable. In addition to reviewing the most frequently asked job interview questions, these books and websites provide interview advice, tips, and techniques.

Books we have:

**650.14 ALLEN** Instant Interviews: 101 Ways to Get the Best Job of Your Life

**650.14 BETRUS** The complete book of perfect phrases for job seekers

**650.14 BURNS** The first 60 seconds: win the job interview before it begins

**650.14 KADOR** 201 Best questions to ask on your interview

**650.14 POWERS** Winning Job Interviews

**650.144 BESHARA** Acing the Interview by Tony Beshara

**650.144 DARLING** The Everything Job Interview Book: All You Need to Make a Great First Impression and Land the Perfect Job by Joy Darlington

**650.144 MCKAY** The Everything Practice Interview Book: Make the Best Impression - and Get the Job You Want! By Dawn Rosenberg McKay

**650.144 MATIAS** 201 Knockout Answers to Tough Interview Questions: The Ultimate Guide to Handling the New Competency-Based Interview Style

**650.144 SCHUMAN** Job Interview Phrase Book: The Things to Say to Get You the Job You Want

**650.144 POROT** 101 Toughest Interview Questions: And Answers That Win the Job!

### Books arriving soon:

Best Answers to the 201 Most Frequently Asked Interview Questions by Matthew Deluca

Job Interviews for Dummies by Joyce Lain Kennedy

Nail It!: 10 Secrets for Winning the Job Interview by Pat Williams

### **Websites**

<http://www.jobinterviewquestions.org> Job Interview Questions

In this website you can find everything you will need to make a successful job interview such as the type of questions to ask, how to negotiate your salary, and interview tips.

### **Salary Negotiation**

Salary negotiation involves getting the right position with clearly defined duties, expectations, benefits, and an employment agreement or contract. Negotiating is an art at which you can become more skillful if you understand the importance of timing and the main principles of successful negotiation based on when, what, and how to negotiate. These books and websites will help you with this process.

### **Websites**

<http://www.quintcareers.com/> Salary Negotiation and Job Offer Tools and Resources for Job-Seekers, A collection of the best and free job offer, salary information, and salary negotiation resources for job-seekers.

### **Books**

**650.14 Deluca** Perfect Phrases for Negotiating Salary And Job Offers: Hundreds of Ready-to-Use Phrases to Help You Get the Best Possible Salary, Perks or Promotion by **Matthew J. Deluca**.

**650.144 DAWSON** Secrets of Power Salary Negotiating: Inside Secrets from a Master Negotiator by Roger Dawson.